

**CITY OF LINCOLN PARK, MICHIGAN  
CERTIFIED COPY OF RESOLUTION #2016-354**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF LINCOLN PARK,  
WAYNE COUNTY, MICHIGAN, HELD IN THE JOHN A. ALOISI COUNCIL CHAMBERS, OF  
THE MUNICIPAL BUILDING.

UNDER THE DATE OF: December 5, 2016

MOVED BY: Council President Murphy

SUPPORTED BY: Councilman Kelsey

RESOLVED, that a Public CDBG Budget Hearing is hereby scheduled for Monday, February 6, 2017, starting at 6:30 pm to be held in the John A. Aloisi City Council Chambers of City Hall. The public is invited to attend and give testimony as to how the upcoming fiscal year CDBG budget should be allocated and a notice shall be placed in the official newspaper for the city and posted in City owned buildings.

BE IT FURTHER RESOLVED, that Doreen Christian, Director of Community Planning & Development is authorized and directed to have prepared the Annual Action Plan and Environmental Review Record and submit same to HUD for review and approval.

Motion unanimously carried.

**I, DONNA BREEDING, duly authorized City Clerk of Lincoln Park; do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Mayor and Council on December 5, 2016, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

*Donna Breeding*

**Donna Breeding, CMC**  
City Clerk

**Public Hearing 6:30 p.m. CDBG Budget**  
**AGENDA**  
**FEBRUARY 6, 2017**  
**REGULAR COUNCIL MEETING**  
**JOHN A. ALOISI COUNCIL CHAMBERS**  
**CITY COUNCIL MEETING – 7:30 P.M.**

- I. **Meeting called to order**
- II. **Pledge of allegiance**
- III. **Invocation**
- IV. **Roll call**
- V. **Mayor's remarks**
  - 1. Police Officer of the Year
- VI. **Consent Agenda**
  - 1. Approve Minutes - Regular Meeting held January 17, 2017
  - 2. Approve Minutes – Study Session held January 23, 2017
  - 3. Approve Minutes – Study Session held January 30, 2017
  - 4. Attend Training:
    - a. Police Dept. (4)
    - b. DPS (2)
    - c. Fire
    - d. Elected Officials Training
- VII. **Action Items**
  - 1. Appointments
    - a. Parks & Recreation - Taucher
    - b. EDC/BRA - Magina
  - 2. Authorize Police Liaison/LP Public Schools
  - 3. Purchase in Car Computers/Police Dept.
  - 4. Renew Compstat Program/Police Dept.
  - 5. Adopt Ordinance Amendment/Zoning Map/2115 Fort St.
  - 6. Execute SAW Agreement
  - 7. Award Bid/SAW Program
  - 8. Authorize Engineering & Design/SAW Program/Hennessey
  - 9. 2016/17 Mid-year Budget Amendment
  - 10. Approve Special Event Permit/McCaffery's St. Patty's Day
  - 11. Approve Special Event/LP School Foundation/5K Run
  - 12. Renew MABAS Agreement
  - 13. Award Bid/Demo 1737 & 1738 Garfield
- VIII. **Accounts & Claims Payable (over \$25,000)**
- IX. **City Manager Report**
- X. **Department Head Report –Police Dept.**
- XI. **Citizens Communications**
- XII. **Oral Reports of the Mayor and Council**
- XIII. **Adjourn**

**THOMAS E. KARNES, MAYOR**

**DONNA BREEDING, CITY CLERK**

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**DEADLINE FOR SUBMISSION OF AGENDA ITEMS IS TWO (2) FRIDAYS PRIOR TO THE NEXT REGULAR COUNCIL MEETING AT 11:59 P.M.**

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 02/06/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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PLEDGE OF ALLEGIANCE TO THE FLAG.

INVOCATION by Reverend John Peck of Bethel Assembly of God

ROLL CALL

MAYOR'S REMARKS

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

## **Donna Breeding**

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**From:** Krystina Erdos  
**Sent:** Monday, January 23, 2017 11:35 AM  
**To:** Kerry Kehrer  
**Cc:** Donna Breeding  
**Subject:** Officer of the Year Award

Hello Kerry,

Detective Stearns is suppose to be receiving an Officer of the Year Award (not from our Department) at the Council meeting on 2/6/17. I'm just giving you a heads up. I believe Mr. Coppler is taking care of it being added to the agenda. If you require anything from our office please let me know.

Thank you,

**Krystina Erdos**  
Administrative Assistant to Police Chief Raymond Watters  
Lincoln Park Police Department  
313-381-1800 x2232

\*\*\* PROPRIETARY, CONFIDENTIAL OR PRIVILEGED COMMUNICATION \*\*\*

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**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 02/06/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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RESOLVED, that the following items listed under the consent agenda be approved as presented to the Mayor and City Council.

1. Approve Minutes - Regular Meeting held January 17, 2017
2. Approve Minutes – Study Session held January 23, 2017
3. Approve Minutes – Study Session held January 30, 2017
4. Attend Training:
  - a. Police Dept.
  - b. DPS
  - c. Fire
  - d. Elected Officials Training

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 02/6/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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RESOLVED, that the minutes of the Regular Meeting held under the date of Tuesday, January 17, 2017 be approved as recorded.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

Lincoln Park, Michigan  
Tuesday, January 17, 2017

## REGULAR MEETING

The meeting was called to order at 7:30 p.m., Mayor Thomas E. Karnes presiding.

Pledge of Allegiance to the Flag

Invocation by Reverend Debra Stottele of Harvest Community Church

PRESENT: Councilpersons Chris Dardzinski, Mario DiSanto , Larry Kelsey, Thomas Murphy  
and Thomas Parkinson

ABSENT: Councilperson Michael Higgins

ALSO PRESENT: City Manager Matt Coppler, City Attorney Ed Zelenak, and City Clerk Donna  
Breeding

Mayor's remarks

Steven Martin was sworn in as new Fire Chief

### **RESOLUTION 2017-17 Approve Consent Agenda**

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that the following items listed under the consent agenda be approved as presented to  
the Mayor and City Council:

1. Approve Minutes - Regular Meeting held January 3, 2017
2. Approve Minutes – Special Meeting held January 9, 2017
3. Appointment – Parks & Recreation Commission

Motion unanimously carried.

### ca-1 **RESOLUTION 2017-18 Approve Minutes/Regular Meeting**

RESOLVED, that the minutes of the Regular Meeting held under the date of Tuesday, January 3,  
2017 be approved as recorded.

Approved

### ca-2 **RESOLUTION 2017-19 Approve Minutes/Special Meeting/DUWA**

RESOLVED, that the minutes of the Special Meeting held under the date of January 9, 2017  
regarding DUWA, be approved as recorded

Approved

ABSTAINED: Councilman DiSanto

### ca-3 **RESOLUTION 2017-20 Appointment/Parks & Rec**

RESOLVED, that, Bradley Schick, 1025 Buckingham Ave., Lincoln Park, MI 48146 is appointed  
to the Parks and Recreation Commission with a term set to expire January 17<sup>th</sup>, 2020.

Approved

**RESOLUTION 2017-21 Attend Training/Police Dept.**

By Council President Murphy, supported by Councilman Kelsey

RESOLVED, that Mayor and Council authorize Sergeant Scott Lavis and Sergeant Jeffrey Mueller to attend "Staff and Command School" being offered at Eastern Michigan University in Ypsilanti, Michigan beginning the week of February 20, 2017. The cost of the school for both Officers is \$6,000.00. Meals for the Officers will be subject to the City travel policy. A Police Department vehicle will be used to commute daily.

BE IT FURTHER RESOLVED, funds to come from the Police Department's Training Account 101-305-960.

Motion unanimously carried.

**RESOLUTION 2017-22 Schedule Goals & Objectives Meeting**

By Council President Murphy, supported by Councilman Kelsey

RESOLVED, that the Mayor and City Council meet on Tuesday, February 21 at 7:00 PM in the John A. Aloisi Council Chambers, 1355 Southfield Road, to discuss goals & objectives to be accomplished within the current term of office.

Motion unanimously carried.

**RESOLUTION 2017-23 Appoint Council Liaison/P&F Pension Board**

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that for the purposes of the City Charter and City Code, the City Council hereby appoints Council Liaison Larry Kelsey as Trustee to the Police and Fire Pension Board and shall be in effect until November 20, 2018. Such appointment complies with the language and the spirit of the Charter by appointing a Council Member, as the City has neither a Council Member acting as Chairperson of the Finance Committee nor a Council Member acting as the City Controller.

Motion unanimously carried.

**RESOLUTION 2017-24 Appoint Ex-Officio Member/Planning Comm.**

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that Councilman Larry Kelsey is the ex-officio member of the Planning Commission with a term to expire on November 20, 2018.

Motion unanimously carried.

**RESOLUTION 2017-25 Authorize Sale/Vacant Property/Morris**

By Councilman Kelsey, supported by Councilman Dardzinski

RESOLVED, that the bid received to purchase vacant property on Morris Street, ID #45 003 08 0756 000 for the sum of \$600 received from Khodor Elsayed is hereby awarded.

NOW THEREFORE BE IT RESOLVED, that the Mayor and City Clerk are hereby authorized to execute the necessary documents to accomplish said transfer of ownership.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion unanimously carried.

### **RESOLUTION 2017-26 Prop. Ord. Amend/Zoning Map/2115 Fort**

By Councilman Kelsey, supported by Council President Murphy

RESOLVED, that "AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP, CHAPTER 1266.02, OF THE CITY OF LINCOLN PARK WITH RESPECT TO THE REZONING OF PROPERTY FROM CENTRAL BUSINESS DISTRICT TO PLANNED UNIT DEVELOPMENT" be given its first and second reading.

#### **THE CITY OF LINCOLN PARK ORDAINS:**

That the Zoning Ordinance for the City of Lincoln Park, specifically the Zoning Map of the City with respect to zoning classification of the property known as parcel numbers 45-009-03-0017-301 and 45-999-00-2968-000, commonly known as 2115 Fort Street shall be rezoned from CBD, Central Business District, to PUD, Planned Unit Development  
Motion unanimously carried.

### **RESOLUTION 2017-27 Accounts & Claims Payable (over \$25,000)**

By Councilman Kelsey, supported by Councilman Dardzinski

RESOLVED, that the Accounts and Claims Payable for those items greater than \$25,000 pursuant to Emergency Manager Order 60 be approved as follows:

Great Lakes Water Auth	Nov'16 Water	\$ 174,892.16
GV Cement	Pymt #5 Pavement/Utility Repairs - \$48,816.99	
	Pymt #6 Pavement/Utility Repairs - \$79,435.76	
	TOTAL GV CEMENT	\$ 128,252.75
Hennessey Engineers	Pagel Street Construction - \$10,889.12	
	Saw Grant – \$42,036.90	
	2625 Dix Plan Review - \$75.00	
	1028 Dix Plan Review - \$400.00	
	Concrete Sect/Utility Repairs - \$21,409.08	
	Concrete Sect/Utility Repairs - \$14,839.88	
	TOTAL HENNESSEY	\$ 89,649.98
RVP Construction	Pymt #3 Pagel St Constr/Water main Repl - \$41,670.68	
	Pymt #4 Pagel St Constr/Water main Repl - \$16,185.12	
	TOTAL RVP CONSTRUCTION	\$ 57,855.80
Wayne County	Nov'16 Sewage/User fee	\$ 89,099.55

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board  
Motion unanimously carried.

### **CITY MANAGER REPORT**

### **RESOLUTION 2017-28 Schedule Study Session**

By Mayor Karnes, supported by Councilman Kelsey

RESOLVED, that a Study Session be scheduled for 6:30 p.m. on January 30, 2017 at the Community Care Office, 1605 Fort St. Lincoln Park, MI regarding a PILOT program for a housing project on Outer Drive east of Fort St.

Motion unanimously carried.

DEPARTMENT HEAD REPORT – Building Dept.

CITIZEN COMMUNICATIONS

ORAL REPORTS OF THE MAYOR AND COUNCIL

**RESOLUTION 2017-29 Adjournment**

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that the meeting be adjourned at 8:55 p.m.

Motion unanimously carried.

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THOMAS E. KARNES, MAYOR

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DONNA BREEDING, CITY CLERK

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 02/6/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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RESOLVED, that the minutes of the Study Session held under the date of January 23, 2017 be approved as recorded.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

Lincoln Park, MI  
January 23, 2017

STUDY SESSION  
MEDICAL MARIHUANA FACILITIES

Called to order at 6:30pm, Mayor Thomas E. Karnes presiding

Pledge of Allegiance to the Flag

PRESENT: Councilmen Higgins, DiSanto, Higgins, Kelsey, Murphy and Parkinson  
ALSO PRESENT: City Manager Matt Coppler and City Clerk Donna Breeding

DISCUSSION Medical Marihuana Facilities:

Review changes in the State Law

Overview of Lincoln Park's Municipal Code as it pertains to these facilities.

Council requested additional information.

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that the Study Session be adjourned at 7:11pm

Motion unanimously carried.

Donna Breeding, City Clerk



**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 02/6/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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RESOLVED, that the minutes of the Study Session held under the date of January 30, 2017 to discuss a PILOT program be approved as recorded.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

Lincoln Park, Michigan  
January 30, 2017

STUDY SESSION  
COMMUNITY CARE SERVICES – PILOT PROGRAM

Meeting called to order at 6:30pm, Mayor Thomas E. Karnes presiding

PRESENT: Councilpersons Chris Dardzinski, Michael Higgins, Larry Kelsey, Thomas Murphy  
and Thomas Parkinson

ABSENT: Councilperson Mario DiSanto

ALSO PRESENT: City Manager Matt Coppler, and Asst. City Clerk Kerry Kehrer

The purpose of this Study Session is to allow for a presentation by Community Care Services regarding their proposed Supportive Housing Project. The 32-unit housing project would be located on property at 26184 Outer Dr. CCS owns the property and has a facility at the back of the lot from which they provide services to the expected residents of the complex.

CCS Executive Director, Susan Kozak, gave a short presentation on the need for permanent affordable housing for their clients with substance abuse recovery and mental disabilities like depression and anxiety.

Union Capital Development Consultant, Robert Zinser, gave a brief explanation of the funding for the project and how the development's cash flow works. For instance, rent and utilities will be paid by voucher through MSHDA agencies.

James Pappas, of Fusco, Shaffer & Pappas Architects, presented renderings of the proposed development. His presentation included how the 32 unit project would be situated on the lot, the ingress/egress, and elevation views to show what the units would look like.

Calvin Jackson of KMG Prestige, a property management company, explained how the residents are chosen and how they will oversee the property after completion. Residents must qualify with a disability and are disqualified for certain criminal offenses.

2 CCS customers explained how CCS has helped them and how much this housing project is needed for themselves and others.

Session adjourned at 7:16 p.m.  
Kerry Kehrer, Asst. City Clerk

# AGENDA STATEMENT

**To:** Mayor Karnes and City Council

**From:** Raymond Watters, Chief of Police

**Subject:** John Reid Technique of Investigative Interviewing and Interrogation Class

**Date:** January 27, 2017

**cc:** City Clerk, City Attorney, and City Manager

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## **Purpose:**

The Lincoln Park Police Department is requesting permission for Detective Michel Samson to attend the "Reid Technique of Investigative Interviewing and Interrogation Class" being offered at the Holiday Inn in Southgate, MI. The school is being held from Tuesday, February 28, 2017 through Friday, March 3, 2017.

## **Fiscal Impact:**

The cost for the school is \$795.00. Meals will be subject to the City travel policy. A Police Department vehicle will be used. The funds will come from the Police Department's Training Account 101-305-960.

## **Policy Changes:**

N/A

## **Background:**

N/A

## **Attachments:**

Resolution, Cover Letter

# **PROPOSED RESOLUTION**

## **LINCOLN PARK CITY COUNCIL**

**DATE: February 6, 2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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**RESOLVED,** that Mayor and Council authorize Detective Michel Samson to attend the “John Reid Technique of Investigative Interviewing and Interrogation” school being offered at the Holiday Inn in Southgate, MI beginning Tuesday, February 28, 2017 through Friday, March 3, 2017. The cost of the school is \$795.00. Meals will be subject to the City travel policy. A Police Department vehicle will be used.

**BE IT FURTHER RESOLVED,** funds to come from the Police Department’s Training Account 101-305-960.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes



## City of Lincoln Park

### Department of Police

1427 Cleophus  
Lincoln Park, Michigan 48146  
313-381-1800

January 25, 2017

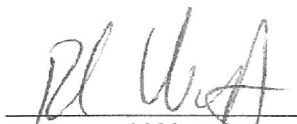
Honorable Mayor Karnes and Council  
City of Lincoln Park  
1355 Southfield  
Lincoln Park MI 48146

Dear Mayor Karnes and members of Council:

The Lincoln Park Police Department is requesting permission for Detective Samson to attend the Reid Technique of Investigative Interviewing and interrogation class.

This course is designed to provide the officers with enhanced learning through the use of actual videotaped interviews and interrogations conducted by the Reid Staff. The officers will learn how to develop a strategic game plan for every interrogation based on profiling the suspect using case facts and evidence. They will also be instructed on how to analyze verbal and non-verbal behavior to determine if the subject is truthful or deceptive and how to be a successful interviewer.

The Reid Technique of Investigative Interviewing and interrogation class is from February 28 – March 3, 2017 and will be held at the Holiday Inn in Southgate MI. The cost of the school is \$795.00. The funds for the school will come from the department's training account # 101-305-960. The officers will take a city vehicle to the school and meals will be subject to the city travel policy.



Raymond Watters  
Chief of Police

# AGENDA STATEMENT

**To:** Mayor Karnes and City Council

**From:** Raymond Watters, Chief of Police

**Subject:** Marin Consulting's Performance and Accountability Class

**Date:** January 17, 2017

**cc:** City Clerk, City Attorney, and City Manager

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## **Purpose:**

The Lincoln Park Police Department is requesting permission for Sergeant James Fontana to attend the "Performance and Accountability" class being offered by Marin Consulting at Macomb County Criminal Justice Training Center in Clinton Township, Michigan. The school is being held on Tuesday, March 28, 2017 and Wednesday, March 29, 2017.

## **Fiscal Impact:**

The cost for the school is \$250.00. Meals will be subject to the City travel policy. A Police Department vehicle will be used to commute daily. The funds will come from the Police Department's Training Account 101-305-960.

## **Policy Changes:**

N/A

## **Background:**

N/A

## **Attachments:**

Resolution, Cover Letter, Informational Flyer

# **PROPOSED RESOLUTION**

## **LINCOLN PARK CITY COUNCIL**

**DATE: February 6, 2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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**RESOLVED**, that Mayor and Council authorize Sergeant James Fontana to attend the “Performance and Accountability” class being offered by Marin Consulting at Macomb County Criminal Justice Training Center in Clinton Township, Michigan on Tuesday, March 28, 2017 and Wednesday, March 29, 2017. The cost of the school is \$250.00. Meals for the Officer will be subject to the City travel policy. A Police Department vehicle will be used.

**BE IT FURTHER RESOLVED**, funds to come from the Police Department’s Training Account 101-305-960.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes



**City of Lincoln Park**  
**Department of Police**  
1427 Cleophus  
Lincoln Park, Michigan 48146  
313-381-1800

January 16, 2017

Honorable Mayor Karnes and Council  
City of Lincoln Park  
1355 Southfield  
Lincoln Park MI 48146

Dear Mayor Karnes and members of Council:

The Lincoln Park Police Department is requesting permission for Sgt. James Fontana to attend Marin Consulting's Performance and Accountability class.

This sixteen hour course explains how to understand the seven supervisory behaviors that de-motivate good employees, speak and write the language of performance, confidently confront difficult and resistant employees without losing and to recognize and handle the manipulations commonly used on supervisors.

Marin Consulting's Performance and Accountability class is March 28<sup>th</sup> and 29<sup>th</sup> at the Macomb County Criminal Justice Training Center 21901 Dunham road Clinton Township MI. The cost of the class is \$250.00 and will be paid from the department's training fund account # 101-305-960. Sgt. Fontana will commute to the school in a city vehicle and meals will be subject to the city travel policy.

A handwritten signature in black ink, appearing to read "Raymond Watters".

Raymond Watters  
Chief of Police





# **LEADERSHIP TRAINING**

## **PERFORMANCE AND ACCOUNTABILITY**

*Practical Approaches for Performance Management*

**Clinton Township, Michigan March 28–29, 2017**



**(0830-1700 hours)**  
**Hosted by the Macomb County**  
**Criminal Justice Training Center**  
**Location: 21901 Dunham Rd. Clinton Township Mi. 48036**  
**Tuition: \$250.00**

This 16 hour workshop is for sworn and civilian public safety supervisors and managers. This is also an excellent course for Training Officers and aspiring supervisors. **This course has received the IADLEST National Certification Program Seal of excellence!**

If you want to make a real difference in your agency, take a leadership role in making performance and accountability cornerstones of the organizational culture. We present a real world approach to performance management, with the firm belief that if you take a positive approach with your good employees and deal directly and decisively with those who are unable or unwilling to perform, your organization will thrive. You will take practical techniques away from this workshop that you will be able to use on your very first day back at work.

Learn to:

- Understand and avoid the seven supervisory behaviors that de-motivate good employees
- Speak and write the *language of performance*
- Clearly communicate your expectations and provide effective feedback about performance
- Effectively document performance and write objective, meaningful performance evaluations
- Appropriately establish and assert your authority with challenging employees
- Confidently confront difficult and resistant employees without losing
- Recognize and handle the manipulations commonly used on supervisors

The Instructor for this workshop is Jon "Cris" Trulsson, a 29 year law enforcement veteran and retired Police Lieutenant. Cris holds dual Bachelor's Degrees in Law and History from the University of the Pacific. He is a graduate of the FBI National Academy (Session 227) and a graduate of the F.B.I. Law Enforcement Executive Development School, the California POST Supervisory Leadership Institute and the POST Instructor Development Institute.

Cris is a subject matter expert on performance management and accountability in the workplace. As a Senior Associate with Marin Consulting Associates, Cris trains law enforcement supervisors and managers nationwide. Internationally, Cris has had the privilege of providing training to the British Transport Police and to train with the Police Service of Northern Ireland, and the Royal Thai Police.

**For More Information or to Register contact**  
**[marinconsultingassoc.com](http://marinconsultingassoc.com)**

# AGENDA STATEMENT

**To:** Mayor Karnes and City Council

**From:** Raymond Watters, Chief of Police

**Subject:** Self-Aid/Buddy-Aid LE Edition School

**Date:** January 25, 2017

**cc:** City Clerk, City Attorney, and City Manager

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## **Purpose:**

The Lincoln Park Police Department is requesting permission for Detective John Stearns and Officer Aaron Schmoekel to attend the "Self-Aid/Buddy-Aid LE Edition" school being offered at the Gibraltar Police Department. The school is being held on Wednesday, February 15, 2017.

## **Fiscal Impact:**

The cost for the school for both Officers is \$500.00. Meals will be subject to the City travel policy. A Police Department vehicle will be used. The funds will come from the Police Department's MCOLES Training Account 101-000-370PT.

## **Policy Changes:**

N/A

## **Background:**

N/A

## **Attachments:**

Resolution, Cover Letter, Announcement

# **PROPOSED RESOLUTION**

## **LINCOLN PARK CITY COUNCIL**

**DATE: February 6, 2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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**RESOLVED**, that Mayor and Council authorize Detective John Stearns and Officer Aaron Schmoekel to attend the “Self-Aid/Buddy-Aid LE Edition” school being offered at the Gibraltar Police Department on Wednesday, February 15, 2017. The cost of the school for both Officers is \$500.00. Meals for the Officers will be subject to the City travel policy. A Police Department vehicle will be used.

**BE IT FURTHER RESOLVED**, funds to come from the Police Department’s MCOLES Training Account 101-000-370PT.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes



**City of Lincoln Park**  
**Department of Police**  
1427 Cleophus  
Lincoln Park, Michigan 48146  
313-381-1800

January 24, 2017

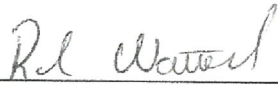
Honorable Mayor Karnes and Council  
City of Lincoln Park  
1355 Southfield  
Lincoln Park MI 48146

Dear Mayor Karnes and members of Council:

The Lincoln Park Police Department is requesting permission for Officer John Stearns and Aaron Schmoekel to attend Self-Aid/Buddy-Aid LE Edition class. Both officers are currently on the Downriver Swat team and will need to attend the class for their monthly mandatory training.

The Self-Aid/Buddy-Aid LE Edition school will provide the officers with the ability to recognize evaluate and control life threatening injuries that they may encounter on any Swat call out.

The Self-Aid/Buddy-Aid LE Edition school is a one day course that will take place on February 15, 2017 at the Gibraltar Police Department. The cost of the school is \$250.00 for each officer (\$500.00 total) and includes a medical kit for each officer to use while on duty. The cost of the school will come from the departments MCOLES training account (101-000-370PT). The officers will take a department car and meals will be subject to the city travel policy.

  
\_\_\_\_\_  
Raymond Watters  
Chief of Police

# DOWNRIVER SWAT

## TRAINING ANNOUNCEMENT

January 19, 2017

Police and Fire Chiefs of Downriver SWAT Team members,

We have scheduled our February 15 and 22, 2017 training at the Gibraltar Police Department. This is our monthly mandatory training. We have contracted Tactical Encounters to provide our team members training in Tactical Casualty Care/Self-Aid/Buddy-Aid Law Enforcement Edition. I have attached the Tactical Encounters flyer.

The SWAT Command Staff believes this training is imperative for all of our team members. It will give each team member the ability to recognize, evaluate and control life threatening injuries that we may encounter on any call out. This training will greatly increase the patient's chance of survival.

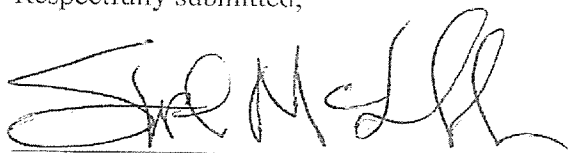
The total per student cost of the class is **\$250.00**. \$165.00 is for the class and training and \$85.00 is for the medical kit-including a tourniquet. The medical kit would normally cost \$120.00 each.

This class is eligible for PA 302 funding. Because of the 302 funding, we are requesting that each department be responsible for their officers that are assigned to the team.

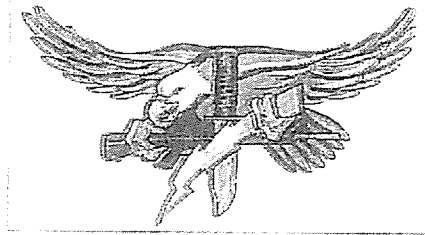
Tactical Encounters will be sending an Invoice to each individual department. I have sent them the attached department break down.

If there are any questions, please contact me.

Respectfully submitted,



Commander Steve McInchak  
734 231 5023 (cell)  
[stevenmcinchak@gmail.com](mailto:stevenmcinchak@gmail.com)



## Tactical Casualty Care

### Self-Aid/Buddy-Aid LE Edition

This course follows the most recently updated guidelines put forth by the Committee on Tactical Combat Casualty Care (TCCC) and the Committee for Tactical Emergency Casualty Care (Co-TECC). TCCC is the standard of care for life saving medical care in the tactical environment. TCCC is the golden standard of care utilized by all US Military Special Forces Medics and medically trained soldiers.

The focus of this class is to give each student the ability to recognize, evaluate and control life threatening injuries thus greatly increasing the patient's chance of survival.

This is a registered course with MCOLES (Michigan Commission on Law Enforcement Standards) and is eligible for P.A. 302 funding.

For individuals that possess a State of Michigan EMS license (MFR, EMT, AEMT, Paramedic), 6 continuing education credits are included.

**The course will cover the following:**

- Define TCC Self-Aid/Buddy-Aid.
- Cover materials that make up the "Individual First Aid Kit" IFAK.
- Define the 3 phases of TCC - Direct Threat Care, Indirect Threat Care, and CASEVAC.
- Perform a rapid/basic patient assessment and perform medical interventions during Self-Aid/Buddy-Aid.

- Demonstrate skills proficiencies on the application of tourniquets, hemostatic agents, and pressure bandages. Apply occlusive dressings to penetrating chest wounds, and properly control a patient's airway.
- Demonstrate Casualty Extraction Techniques utilizing a variety of manual carries.

### **Officer IFAK's (Individual First Aid Kit)**

The Officer IFAK that will be issued to each student contains the necessary equipment to provide these life-saving skills on themselves or someone else. This includes the CAT-Combat Action Tourniquet, ETD or ITD pressure bandage, the latest TCCC recommended hemostatic agent Quick-Clot Combat Gauze, and an Occlusive Chest Seal (**a \$120.00 value**)!! Each attendee will be trained on how to effectively use each item in their IFAK. These IFAK's are designed to be easily added to an Officer's gear or fit in a patrol vehicle.

Time: 0800-1600

Costs: \$250.00

To register: Please visit our website at [www.tacticalencounters.com](http://www.tacticalencounters.com)

This class is being offered in partnership with Diversified Health and Safety Training LLC

Earn credits towards EMT/MFR



# AGENDA STATEMENT

**To:** Mayor Karnes and City Council

**From:** Raymond Watters, Chief of Police

**Subject:** Police Technical Training Solutions' "Cell Phone Investigation" Class

**Date:** January 25, 2017

**cc:** City Clerk, City Attorney, and City Manager

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## **Purpose:**

The Lincoln Park Police Department is requesting permission for Detective Brian Hancock, Detective John Stearns, and Officer Gerald Martin to attend the Police Technical Training Solutions' "Cell Phone Investigation" class being offered at the Dearborn Police Department. The class is being held Monday, March 13, 2017 and Tuesday, March 14, 2017.

## **Fiscal Impact:**

The cost for the school for all three Officers is \$1,125.00. Meals will be subject to the City travel policy. A Police Department vehicle will be used. The funds will come from the Police Department's Training Account 101-305-960.

## **Policy Changes:**

N/A

## **Background:**

N/A

## **Attachments:**

Resolution, Cover Letter



# **PROPOSED RESOLUTION**

## **LINCOLN PARK CITY COUNCIL**

**DATE: February 6, 2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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**RESOLVED**, that Mayor and Council authorize Detective Brian Hancock, Detective John Stearns, and Officer Gerald Martin to attend Police Technical Training Solutions' "Cell Phone Investigation" class being offered at the Dearborn Police Department on Monday, March 13, 2017 and Tuesday, March 14, 2017. The cost of the school for all three Officers is \$1,125.00. Meals for the Officers will be subject to the City travel policy. A Police Department vehicle will be used.

**BE IT FURTHER RESOLVED**, funds to come from the Police Department's Training Account 101-305-960.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes



**City of Lincoln Park**  
**Department of Police**  
1427 Cleophus  
Lincoln Park, Michigan 48146  
313-381-1800

January 24, 2017

Honorable Mayor Karnes and Council  
City of Lincoln Park  
1355 Southfield  
Lincoln Park MI 48146

Dear Mayor Karnes and members of Council:

The Lincoln Park Police Department is requesting permission for Detective John Stearns, Detective Brian Hancock and Officer Gerald Martin to attend Police Technical Training Solutions' Cell Phone Investigation class.

The Cell Phone Investigation class will instruct the officers on how to obtain phones, phone company records, complete search warrants, investigate a phone number, what to do with locked phones and how to request cell tower data.

The Cell Phone Investigation class is March 13 and 14, 2017 and will be held at the Dearborn Police department. The total cost for the class is \$1,125.00 for all three officers and will be paid from the departments training account (# 101-305-960). The officers will take a department car and meals will be subject to the city travel policy.

A handwritten signature in black ink, appearing to read "Ray Watters", written over a horizontal line.

Raymond Watters  
Chief of Police



*City of Lincoln Park*  
*Department of Public Services*  
*& Engineering*  
500 Southfield Rd.  
Lincoln Park, MI 48146  
(313) 386-9000

January 30, 2017

Honorable Mayor and City Councilors  
City of Lincoln Park  
Lincoln Park, MI

**Background:**

The State of Michigan Occupational Safety and Health Administration (MIOSHA) requires any employee with working conditions that involve confined spaces have the appropriate confined space training from an accredited source. Working conditions at the DPS require being in confined spaces.

Paul McClure is certified in the State of Michigan to teach the confined space training course and has taught this course for the City of Lincoln Park in previous years.

**Budget Impact:**

The cost for 15 DPS employees to attend this training which will be held at the DPS building located at 500 Southfield Rd. is \$500, to come from account 592-500-96000 Retention Basin Training-School and 592-527-96000 Sewer Dept. Training-School.

**Recommendation:**

The City should proceed with sending the 15 DPS employees to the Confined Space Training.

Respectfully Submitted,

John Kozuh, Director of Public Services

Attachments:

1) Resolution

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 02/06/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor  
Karnes

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**WHEREAS,** that the Michigan Occupational Safety and Health Administration (MIOSHA) requires any employees with working conditions that involve confined spaces have the appropriate Confined Space Training through an accredited source, and

**WHEREAS,** Paul McClure is accredited in the State of Michigan to teach the Confined Space Training Course.

**RESOLVED,** that the Mayor and City Council authorize 15 DPS Employees to attend Confined Space Training being held at the DPS Building on February 21, 2017 at a total cost of \$500.00, with the funds to come from account no. 592-500-96000 Retention Basin Training-School and 592-527-96000 Sewer Training-School.

**BE IT FURTHER RESOLVED,** that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor  
Karnes



*City of Lincoln Park*  
*Department of Public Services*  
*& Engineering*  
500 Southfield Rd.  
Lincoln Park, MI 48146  
(313) 386-9000

January 30, 2017

Honorable Mayor and City Councilors  
City of Lincoln Park  
Lincoln Park, MI

**Background:**

The State of Michigan, Department of Environmental Quality (MDEQ), requires that any municipality with a population of 20,000 residents or more have an S-1 water license holder on staff. David Logan is the S-1 water license holder for the City of Lincoln Park. In order to maintain this license the MDEQ requires continuing education credits that are earned through accredited training and seminars held throughout the State of Michigan. The Michigan Water Environment Association is holding a 2 day Operators Day Training Seminar at the Lansing Center on February 7<sup>th</sup> and 8<sup>th</sup>, 2017 which meets the criteria for the Continuing Education Credits required for the S-1 water license.

**Budget Impact:**

The cost to attend this 2 day training class is \$210 per attendee.

**Recommendation:**

The City should proceed with sending DPS Employee David Logan to the Michigan Water Environment Association 2 Day Operators Day Training Seminar.

Respectfully Submitted,

John Kozuh, Director of Public Services

Attachments:  
1) Resolution

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 1/30/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor  
Karnes

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**WHEREAS,** that the Michigan Department of Environmental Quality (MDEQ) requires all municipalities with a population of 20,000 residents or more have an S-1 water license holder on staff and David Logan is the S-1 water license holder for the City of Lincoln Park, and

**WHEREAS,** In order to maintain this license the MDEQ requires continuing education credits and the MWEA Operators Day, 2 Day Training and Seminar meet the criteria for the Continuing Education Credits required to keep the S-1 water license valid.

**RESOLVED,** that the Mayor and City Council authorize David Logan to attend the Michigan Water Environmental Association 2 day Operators Day Training Seminar on February 7<sup>th</sup> and February 8<sup>th</sup> 2017, at the Lansing Center located at 333 E. Michigan Ave. Lansing, MI for a total cost of \$210.00, with the funds to come from account no. 592-920-96000 Water Training-School and 592-527-960000 Sewer Training-School.

**BE IT FURTHER RESOLVED,** that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor  
Karnes



# City of Lincoln Park

## FIRE DEPARTMENT

1355 Cleophus Parkway • Lincoln Park, Michigan 48146-9987 • (313) 381-1100



January 19, 2017

Honorable Mayor and Councilors  
City of Lincoln Park  
Lincoln Park, MI

**Subject:** Proposed Resolution to Eastern Michigan University Staff and Command\  
Ypsilanti, MI  
February 13, 2017 through October 20, 2017

**Background:** Eastern Michigan University's School of Fire Staff and Command is designed to prepare the professional fire officer to effectively manage their fire agency.

This management-oriented program consists of 350 hours of competency-based education spread over 10 months. The program takes the fire officer beyond traditional operation methods and exposes them to conceptual thinking and problem solving.

**Budget Impact:** The proposed resolution will impact the 2016-2017 fiscal budget in the amount of \$6,000.00 for two attendees and materials.

**Recommendation:** It is recommended that Mayor and Council pass proposed resolution for Staff & Command training in Ypsilanti, MI.

Respectfully Submitted,

Steve Martin  
Interim Fire Chief

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: February 6, 2017**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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WHEREAS, the Lincoln Park Fire Department is requesting approval for Lieutenant Heim and Sergeant Gratopp to attend Fire Staff and Command at Eastern Michigan University. The course is scheduled for February 13, 2017 through October 20, 2017.

WHEREAS, this management-oriented program consists of 350 hours of competency-based education spread over 10 months. The program takes the fire officer beyond traditional operation methods and exposes them to conceptual thinking and problem solving. This will impact the 2016/0217 fiscal budget in the amount of \$6000.00 which includes material needed for the course. This has been allocated from the fire department's 2016/2017 budget.

NOW, THEREFORE, BE IT RESOLVED, that approval be granted for Lieutenant Heim and Sergeant Gratopp to attend Staff and Command at Eastern Michigan University from February 13, 2017 through October 20, 2017. A fire department vehicle will be utilized. An expense report will be completed upon completion of the training. Funds to come from Acct. # 101-340-960.

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 02/6/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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**RESOLVED,** that the Mayor and City Council meet on Monday, February 13th at 6:30 PM in the John A. Aloisi Council Chambers, 1355 Southfield Road, for an elected officials training session. This will be presented by the Michigan Municipal League, per Order 60.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: February 6, 2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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RESOLVED, that, John Taucher, 1404 Philomene Blvd., Lincoln Park, MI 48146 is appointed to the Parks and Recreation Commission with a term set to expire February 6<sup>th</sup>, 2020.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: February 6, 2017**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor  
Karnes

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RESOLVED, that Stephan Magina, 2311 Fort Street, Lincoln Park, MI 48146 is appointed to the Economic Development Corporation, to fill the vacancy created by the resignation of Michael Busen, to expire 5/1/2020.

BE IT FURTHER RESOLVED, that said appointment be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



January 31, 2017

Honorable Mayor and Council Members  
City of Lincoln Park  
Lincoln Park, Michigan

**Subject: Resolution Authorizing the Mayor and City Clerk to Execute the Police Liaison Agreement By and Between Lincoln Park Public School District and the City of Lincoln Park**

Over the last few months, discussions between the Superintendent of the Lincoln Park Public School District and the Chief of Police have led to a proposal that would place two police officers from the City of Lincoln Park in the Lincoln Park High School and the Lincoln Park Middle School. Both the Superintendent of Schools and the Chief of Police believe this partnership will enhance the safety in each school for the students and teachers as well as allow for drug and alcohol education to be provided by the officers.

To help facilitate this program, the Public Schools will be paying the majority of the wages and benefits for the two officers. Total costs, wages and benefits, for the officers will be \$349,189, with the Public Schools paying \$261,892 and the City responsible for the remainder, \$87,297. The Chief intends to assign a Sargent and a detective to fill these two officer positions. Utilizing the funding from the Public Schools for these two Police Liaison positions will allow the City to backfill these positions with new police officers that will be hired, increasing the overall number of sworn officers for the City.

**Budget Impact:**

Due to the length of the approval process, this program will not begin until the beginning of April at the earliest. Because of this fact, the impact to the budget will be for only three months. It will be challenging to have two new officers hired by the end of the year but there could be a one month cost impact. The City should net in this fiscal year approximately \$86,000 unless the two new officers come on board before the end of the fiscal year.

**Recommendation:**

It is recommended that the Mayor and City Council adopt the attached resolution to authorize the Mayor and City Clerk to execute the Police Liaison Agreement by and Between Lincoln Park Public School District and the City of Lincoln Park.

Respectfully submitted,

Matthew W. Coppler  
City Manager

**Attachment(s):**

1. Resolution
2. Agreement

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 02/06/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

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**WHEREAS,** the Lincoln Park City Schools has proposed creating two Police Liaisons to work in the both the High School and the Middle School to ensure public safety in and around the District buildings and grounds and to provide possible drug and alcohol education for the District; and

**WHEREAS,** to further the creation of these two positions, the Lincoln Park City Schools has agreed to pay for a portion of the wages and benefits of the two police officers; and

**WHEREAS,** the Mayor and City Council wish to partner with the City School District to create these two liaison positions, and agree to pay for the portion of their wages and benefits that are not covered by the City School District.

**NOW, THEREFORE, BE IT RESOLVED,** the Mayor and City Council hereby approve the Police Liaison Agreement between the Lincoln Park Public School District and the City of Lincoln Park; and

**BE IT FURTHER RESOLVED,** The Mayor and City Clerk are authorized to execute the Liaison Agreement.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**POLICE LIAISON AGREEMENT BY AND  
BETWEEN LINCOLN PARK PUBLIC SCHOOL DISTRICT  
AND THE CITY OF LINCOLN PARK**

This Agreement by and between the Lincoln Park Public School District, a Michigan public school district, (the “District”), and the City of Lincoln Park, a Michigan municipality, (the “City”), with regard to Lincoln Park Schools’ Police Officer Liaisons (“Police Liaisons”) servicing the District.

**RECITALS**

- A. The District is a Michigan Public School District located in the City of Lincoln Park.
- B. Both the District and the City are desirous of ensuring the public safety in and around the District buildings and grounds and to provide possible drug and alcohol education for the District and Agree that having Police Liaisons from the City assigned to the District would be of benefit to the District and the City.

NOW THEREFORE, IT IS HEREBY AGREED

1. **Authority to Enter Into Agreement.** That both parties represent that they have each been duly authorized as required by law to enter into this Agreement and the individuals signing this Agreement have been duly authorized as required by law to sign this Agreement and that the foregoing Recital are incorporated into this Agreement and that this Agreement sets forth all the terms, duties, obligations and covenants of the parties. Any and all modifications to the Agreement shall be in writing, duly approved by the parties as required by law and shall be executed by the parties.
2. **Term.** That the term of this Agreement shall be from the date of approval until June 30, 2020.
3. **Consideration.** In consideration of the assignment of the Police Liaison by the City to the District, the District shall pay the City the sum of \$1,454.96 per legal school day, whether a full or half-day, minimum 180 days for two officers. The minimum number of days for the 2017-2018 school year will be prorated for the remaining days of school. (“Contract Amount”). The Contract Amount is inclusive of benefits, taxes, insurance and all other costs. The Contract Amount shall be invoiced every three months commencing the Effective Date, with the invoice being payable thirty (30) days from the District’s receipt of the invoice.
4. **Time and Place of Performance.** The Police Liaisons will be on duty and provide services described in this Agreement on a full time basis, each day the District is in session, during the District’s designated school year, during the District’s school hours. In the event the District seeks the services of the Police Liaisons for after hour District Activities including, but not limited to; concerts, athletic events and theater (“District Events”) such services will require approval from the Chief of Police of the City to flex the officer’s work schedule to meet these needs. The Police Liaisons and the Principals of the District’s High School and Middle School will coordinate the scheduling of after hour District Events sufficiently and reasonably in advance of the after-hours District Events to enable the Police Chief to determine whether to

approve or reject the District's request for after-hours District Events. To the extent the assigned Police Liaisons will not be present to perform the services required by this Agreement, the City will make a good faith effort to provide a substitute Police Liaison at no additional cost to the District. The Police Liaisons will perform the services required by this Agreement on the property of the District except for the following services, which will be provided, off-site:

4.1 Court Appearances related to the District.

4.2 Home visits and such other locations related to students of the district.

4.3 District Events which are not on the property of the District as requested by the Principal of the District's High School and as approved by the City, which approval will not unreasonably be withheld.

4.4 Services pertaining to criminal activity related to the District and its students which is required to be conducted away from the District's property.

4.5 Emergency services required to be performed by the Police Liaisons at the direction of the City or as occur in relation to the services being provided to the District pursuant to this Agreement.

5. **Services to be Provided by Police Liaisons.** The Police Liaisons assigned to the District shall provide the Following services.

5.1 Endeavor, in a manner which is customary and in compliance with applicable law, to maintain a safe environment at the District.

5.2 Provide a program of law and education to students, parents and the staff, teachers and administrators assigned to the District, and the Board of Education, regarding issues pertaining to the District, including, but not limited to; tobacco, drugs, alcohol, violence, prevention, internet safety, social media responsibilities and other public safety matters.

5.3 Act as a communications liaison, on behalf of the District, with law enforcement agencies including the providing of information concerning District students, staff, teachers and administrators.

5.4 Provide information and general resources to staff, teachers, administrators and the Board of Education regarding student related alcohol, drugs, gangs, safety, security and the prevention of violence and other matters pertaining to student safety.

5.5 Gather and provide information to the District's Superintendent and, as may be required, to the Board of Education, regarding potential criminal problems at the District regarding potential criminal problems at the District including, but not limited to, gang activity, student unrest, drug activity, and individual students who might have a disruptive or otherwise post a safety problem for the District.

5.6 Respond to any crime which occurs, in a manner which is consistent and customary to the duties of the Police Liaisons, and otherwise governed by applicable law.

5.7 Refer and assist the District in referring students and/or families to the appropriate agencies for assistance when it is determined that such assistance is required

**5.8** The Police Liaisons shall maintain strict confidentiality as to student records.

**5.9** The Police Liaisons shall communicate with the Principals of the District's High School and Middle School on a daily basis and shall, in addition, meet every three (3) months, or as otherwise reasonably required by the District and the Police Liaisons to evaluate the relationship of the District and the Police Liaisons and City for the purpose of making such reasonable adjustments to carry out the purposes of this Agreement, which is to provide the District with security and assistance with regard to public health, safety and welfare for the students, staff, teaches, parents, administrators and guests of the District.

**5.10** The Police Liaisons shall be trained to work with the District's students, parents, staff, teachers, administrators and guests and shall all times be under jurisdiction and control of the City and/or State of Michigan as required by applicable law.

In performing the foregoing services the Police Liaisons shall advise the District's Principals prior to taking any police enforcement action in accordance with applicable law unless, in the discretion of the Police Liaisons, prior notice may not and/or cannot be provided. The Police Liaisons shall not act as disciplinarians for the District nor make recommendations regarding District discipline. Nothing in this Agreement is intended to require, nor will it constitute a relationship or duty for the Police Liaisons and City beyond the general and customary duties of police officers in relationship to the general law enforcement activities at public schools in the State of Michigan.

**5.11** The Police Liaisons will be provide guidance and assistance in emergency and crisis incidents, along with providing information and guidance in updating and revising emergency and crisis plans.

**5.12** The Police Liaisons will assist the school district staff in serious student attendance cases by making parent calls, attending parent meetings and filing JC01 forms with appropriate agencies.

Unless there is a specific problem identified by the District in the lunchroom, hallways and District buses, the District will not use the Police Liaisons as supervisors in the halls, the lunchroom or buses on a regular basis. However, the Police Liaisons shall be highly visible and interact with students and staff before and after school, during class changes and during lunch periods in order to build positive relationships.

**6. Relationship of the Parties:** The City and the Police Liaisons shall have the status of independent contractors to the District. The Police Liaisons are employees of the City and shall be subject to the procedures, training, and testing of the City and the State of Michigan, as required to maintain law enforcement certification as required by State Law. The City shall select the Police Liaisons with input from the District. Should the Parties be unable to agree on the selection of the Police Liaisons, then this Agreement may be terminated or voided by either party. The City shall be responsible for training the Police Liaisons for services pertaining to public schools as provided in this Agreement. The Chief of Police will be available to consult with the District's Superintendent, or such other person as designated by the Board of Education, regarding the performance of the Police Liaisons. This Agreement is not intended to, and shall not constitute or be deemed to create a joint venture, partnership or other form of relationship between the parties.



**7. District Responsibilities.** The District shall provide the Police Liaisons with an office and such equipment reasonably required to perform the services provided in this Agreement; office furniture, office supplies, phone, secure file cabinet and access and use of a District computer and copier.

**8. Breach and Default.** In the event either party claims that the other part is in breach/default of the terms of this Agreement, written notice of the same will be sent to the party in breach/default identifying the breach/default. The party breaching/defaulting under the terms of this Agreement shall have 30 days to cure said breach/default unless and except an emergency requires a shorter time to cure said breach/default. In the event such breach/default is not cured as required by this Agreement, then the parties may seek and obtain such remedies as are available at law and equity through a court of proper jurisdiction.

**9. Insurance and Immunity.** Each party shall have the right, but not the obligation, to procure and maintain insurance coverage in an amount which they deem will adequately protect their interest. Neither party waives, abrogates or releases its respective rights to the defense of, and the ability to claim, governmental immunity as to any and all claims that might be brought against either party including, but not limited to, claims brought against each other.

**10. Governing Law.** This Agreement is governed by the laws of the State of Michigan.

**11. Notices and Executive of this Agreement.** This Agreement may be executed in counter-parts and shall be binding upon the exchange of either original, e-mail or faxed signatures. Notices required by the Agreement shall be in writing a mailed by first class mail to the City offices and to the District's central office.

Lincoln Park Public School District

By \_\_\_\_\_

Its \_\_\_\_\_

Date \_\_\_\_\_

City of Lincoln Park

By \_\_\_\_\_

Its \_\_\_\_\_

Date \_\_\_\_\_

# AGENDA STATEMENT

**To:** Mayor Karnes and City Council  
**From:** Raymond Watters, Chief of Police  
**Subject:** Authorization to Purchase Two L-3 In Car Computers  
**Date:** January 20, 2017  
**cc:** City Clerk, City Attorney, and City Manager

---

## **Purpose:**

The Lincoln Park Police Department is requesting the Mayor and Council to authorize the purchase of two new in car computers for L3 Mobile-Vision, Inc.

## **Fiscal Impact:**

The total cost, including shipping, is \$9,090.00. The funds to pay for the computers will initially come from Police Department Account – 101.305.820. A Police Department JAG Grant will then reimburse the Police Department the entire amount after the purchase has been made.

## **Policy Changes:**

The Police Department is requesting to waive the bid process as L3 Mobile-Vision, Inc. is the sole supplier of the L-3 computers used in the Department.

## **Background:**

n/a

## **Attachments:**

Resolution, Letter and Quote

# **PROPOSED RESOLUTION**

## **LINCOLN PARK CITY COUNCIL**

**DATE: February 6, 2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

---

**RESOLVED**, that the Lincoln Park Police Department be authorized to purchase two L-3 in car computers for a total cost of \$9,090.00 which includes shipping from L-3 Mobile-Vision, Inc. who is the sole supplier.

**BE IT FURTHER RESOLVED**, funds to come from the Police Department Account-101.305.820 initially. Police Department JAG Grant to fully reimburse the Police Department after the purchase has been made.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes



# City of Lincoln Park

## Department of Police

1427 Cleophus  
Lincoln Park, Michigan 48146  
313-381-1800

January 18, 2017

Honorable Mayor Karnes and Council  
City of Lincoln Park  
1355 Southfield  
Lincoln Park MI 48146

Dear Mayor Karnes and members of Council:

The Lincoln Park Police Department is requesting permission to purchase two new in car cameras from L3. The police department will use the cameras in our new patrol vehicles. This update will assist officers to properly serve the citizens of Lincoln Park.

The two new L3 computers will cost \$9,090.00 which includes the shipping. This will be paid from account # 101-305-820. The police department has a JAG Grant that will reimburse the police department the entire amount after the purchase has been made. We ask that you waive the bid process and ask permission to purchase the L-3 cameras; the L-3 is the sole maker of the L-3 camera that the police department uses.

A handwritten signature in black ink, appearing to read "Raymond Watters".

Raymond Watters  
Chief of Police



**Mobile-Vision, Inc.**

400 Commons Way, Rockaway, NJ 07866  
T. 973-453-8562 F. 973-257-3024

# QUOTE

**Number** 206330347

**Date** January 17, 2017

## Sold To

### Lincoln Park Police Department

Ray Watters  
1427 Cleophus  
Lincoln Park, MI 48146

**Phone** 313-381-1800

**Fax** 313-381-1829

## Ship To

### Lincoln Park Police Department

Ray Watters  
1427 Cleophus  
Lincoln Park, MI 48146

**Phone** 313-381-1800

**Fax** 313-381-1829

Salesperson	P.O. Number	Ship Via	Terms
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Ryan Phillips

UPS

Line	Qty	SKU	Description	Unit Price	Ext.Price	Comments
1	2	FB3KSA08ZSA1K2	Flashback3 Syst, 8GBSD, OZ Cam, VLX, Std-Mon, Blk-thru-hole-wifi/GPS Ant. Center console/OH	\$4,495.00	\$8,990.00	

MI State Contact 071B1300182

Please advise car type, antenna type and color along with DVR location in the vehicle, when placing order.

Signing below is in lieu of a formal Purchase Order.  
Your signature will authorize acceptance of both pricing and product:

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

L-3 Shipping Terms are FOB Rockaway, NJ. By signing below you agree to  
waive your shipping terms and ship this order FOB Rockaway, NJ.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

<b>SubTotal</b>	<b>8,990.00</b>
<b>Tax</b>	TBD
<b>S&amp;H</b>	100.00
<b>Total</b>	<b>9,090.00</b>

Quotation is valid for 60 days from date issued. The technology described herein is controlled under the Export Administration Regulation (EAR) and may not be exported without proper authorization by the U.S. Department of Commerce. State/Local Fees and Taxes are not included.

# AGENDA STATEMENT

**To:** Mayor Karnes and City Council

**From:** Raymond Watters, Chief of Police

**Subject:** Authorization to Renew Wayne State University's Center for Urban Studies Contract

**Date:** January 17, 2017

**cc:** City Clerk, City Attorney, and City Manager

---

## **Purpose:**

The Lincoln Park Police Department is requesting the Mayor and Council to authorize the renewal of the Wayne State University's Center for Urban Studies contract for CompStat software and research.

## **Fiscal Impact:**

The cost of the program for the year is \$20,000.00. The 2014 Distressed City Grant will cover the first two months of the cost. The remainder of the cost will come from the Police Department's Forfeiture Account 265-320-818.

## **Policy Changes:**

The Police Department is requesting to waive the bid process as Wayne State University is the sole supplier in the area offering this type of service.

## **Background:**

n/a

## **Attachments:**

Resolution, Letter and Copy of Contract

# **PROPOSED RESOLUTION**

## **LINCOLN PARK CITY COUNCIL**

**DATE: February 6, 2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

---

**RESOLVED**, that the Lincoln Park Police Department be authorized to renew the annual contract with Wayne State University's Center for Urban Studies, who is the sole supplier in the area for CompStat software and research program, for a total cost of \$20,000.00.

**BE IT FURTHER RESOLVED**, funds to cover the first two months to come from the 2014 Distressed City Grant and the funds to cover the remaining months to come from the Police Department Forfeiture Account-265-320-818.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes



## City of Lincoln Park

### Department of Police

1427 Cleophus  
Lincoln Park, Michigan 48146  
313-381-1800

January 17, 2017

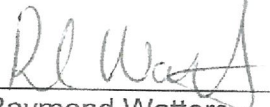
Honorable Mayor Karnes and Council  
City of Lincoln Park  
1355 Southfield  
Lincoln Park MI 48146

Dear Mayor Karnes and members of Council:

The Lincoln Park Police Department is requesting permission to waive the bid process and renew the contract with Wayne State University's Center for Urban Studies. The Center for Urban Studies has provided the Lincoln Park Police Department with Compstat software and research program since 2015. Wayne State is the only vender in the area for this type of service.

If approved the police department will continue to have biweekly Compstat meetings with Dr. Martin and his team from Wayne State University. Because of the software and research from Wayne State University's Compstat program, the police department has been able to pin point problem/high crime reported areas within the city and direct patrols to reduce or eliminate the problems from the targeted areas. In 2016 the police department observed a 30% drop in robberies, 29% drop in burglaries, 24% drop in larcenies and a 28% drop in damage to property reports in those targeted areas.

The cost of the Compstat program is \$20,000.00 for the year. The Distressed City grant from 2014 will cover the first two months of the cost. The remainder of the cost will come from the departments Forfeiture Account # 265-320-818.

  
Raymond Watters  
Chief of Police





Center for Urban Studies

**Memorandum of Understanding  
Between the City of Lincoln Park  
and the WSU Center for Urban Studies**

January 17, 2016

Lisa Griggs  
Finance and Operations Director  
City of Lincoln Park  
Email: [lgriggs@citylp.com](mailto:lgriggs@citylp.com)  
(313) 386-1800 Ext. 1233  
(313) 827-4462 Direct Line  
(313) 381-3234 Fax

Dear Ms. Griggs:

This Memorandum of Understanding between the City of Lincoln Park and the WSU Center for Urban Studies is in effect between the period of *February 1, 2017* and *January 31, 2018*. This agreement provides assurances that the Center will provide the products and services outlined below. Dr. David Martin, Director of the Center's Urban Safety Unit, will work closely with you to ensure that the work is completed in an accurate and timely manner.

**Products**

The Center will produce the following deliverables for this project:

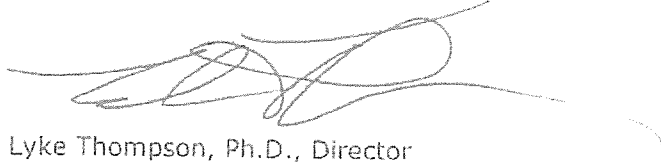
- A. Center student personnel will assist the City in integrating data on crime, property ownership, housing and other community conditions that support the City's CompStat and clean and safe initiatives. Personnel will work at the Center and at the City offices (when necessary) to collect data, and to perform data analysis and programming.
- B. The Center will provide research analyst personnel to assist in conducting a bi-weekly or monthly crime strategy meetings (aka CompStat) for the period of one year. The meeting will focus on assessing public safety problems and issues and on developing solutions involving the tactical deployment of police resources, targeted crime prevention and strategies involving City departments, such as code enforcement and public works

**Compensation**

Based on the previous year, the City of Lincoln Park agrees to compensate the Center for Urban Studies approximately \$20,000 for these services. The Center will issue monthly invoices to the City, per actual efforts. Terms are net 21 days from invoice date.

The Center for Urban Studies welcomes the opportunity to work with the City of Lincoln Park.  
Please sign this letter and email us a fully-signed signed copy.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lyke Thompson', with a long horizontal line extending to the right.

Lyke Thompson, Ph.D., Director  
Center for Urban Studies

---

Lisa Griggs  
Finance and Operations Director  
City of Lincoln Park

---

Date

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 01/17/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

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RESOLVED, that “AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP, CHAPTER 1266.02, OF THE CITY OF LINCOLN PARK WITH RESPECT TO THE REZONING OF PROPERTY FROM CENTRAL BUSINESS DISTRICT TO PLANNED UNIT DEVELOPMENT” be given its third and final reading and be ADOPTED.

THE CITY OF LINCOLN PARK ORDAINS:

That the Zoning Ordinance for the City of Lincoln Park, specifically the Zoning Map of the City with respect to zoning classification of the property know as parcel numbers 45-009-03-0017-301 and 45-999-00-2968-000, commonly known as 2115 Fort Street shall be rezoned from CBD, Central Business District, to PUD, Planned Unit Development

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes  
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes  
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**CITY OF LINCOLN PARK, MICHIGAN  
CERTIFIED COPY OF RESOLUTION #2017-26**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF LINCOLN PARK,  
WAYNE COUNTY, MICHIGAN, HELD IN THE JOHN A. ALOISI COUNCIL CHAMBERS, OF  
THE MUNICIPAL BUILDING.

UNDER THE DATE OF: January 17, 2017

MOVED BY: Councilman Kelsey

SUPPORTED BY: Council President Murphy

RESOLVED, that "AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP, CHAPTER  
1266.02, OF THE CITY OF LINCOLN PARK WITH RESPECT TO THE REZONING OF  
PROPERTY FROM CENTRAL BUSINESS DISTRICT TO PLANNED UNIT DEVELOPMENT" be  
given its first and second reading.

THE CITY OF LINCOLN PARK ORDAINS:

That the Zoning Ordinance for the City of Lincoln Park, specifically the Zoning Map of the City with  
respect to zoning classification of the property known as parcel numbers 45-009-03-0017-301 and 45-  
999-00-2968-000, commonly known as 2115 Fort Street shall be rezoned from CBD, Central Business  
District, to PUD, Planned Unit Development

Motion unanimously carried.

ABSENT: Councilman Higgins

I, DONNA BREEDING, duly authorized City Clerk of Lincoln Park; do hereby certify that the  
foregoing is a true and complete copy of the resolution adopted by the Mayor and Council on  
January 17, 2017, said meeting was conducted and public notice of said meeting was given  
pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of  
Michigan, 1976.

*Donna Breeding*

Donna Breeding, CMC  
City Clerk



January 30, 2017

Honorable Mayor and Council Members  
City of Lincoln Park  
Lincoln Park, Michigan

**Subject: Resolution Authorizing the Mayor and City Clerk to Execute the Owner and Engineer Agreement for the SAW Grant**

In June of 2015, the Mayor and City Council authorized the submittal of a comprehensive Project Plan to the Michigan Department of Environmental Quality recommending corrective action to the existing Storm and Wastewater systems throughout the City of Lincoln Park. This grant will allow the City to carefully analyze the storm and sanitary sewer systems and produce a plan that will repair failing pipes, remove additional storm water out of the sanitary system, and address road flooding issues that plague the City. Through an assortment of diagnostic measures, the City will identify cross connections within the storm and sanitary systems that can result in the system being overwhelmed and causing flooding within resident's basements. This reduction of storm water inflow will also reduce treatment costs of sewerage thus helping stabilize system costs for residents.

A requirement of the SAW Grant is that the City has a fully executed Owner and Engineer Agreement for services to be provided throughout the life of the grant. Since this is a reimbursement grant, the City will be responsible for the upfront payment for the work, and then the City will receive reimbursement for the State's share of the cost. The work to be done by Hennessey Engineers will be based upon the existing contract for engineering services between the City and Hennessey Engineers.

**Budget Impact:**

The City will receive \$2,000,000 for approved activities. Acceptance of this grant will require the City to spend \$444,444 between January 1, 2013 and November 27, 2019.

**Recommendation:**

It is recommended that the Mayor and City Council adopt the attached resolution to Authorize the Mayor and City Clerk to execute the Owner and Engineer Agreement required for the SAW Grant.

Respectfully submitted,

Matthew W. Coppler  
City Manager

**Attachment(s):**

1. Resolution
2. Agreement

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 02/06/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

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**WHEREAS,** the City of Lincoln Park was awarded a Sanitary Sewer Asset Management (SAW) Grant from the Michigan State Department of Environmental Quality in the amount of \$2,000,000, with the City required to match with \$444,444 in local dollars; and

**WHEREAS,** The Mayor and City Council, pursuant to the existing engineering services contract, desire to have Hennessey Engineers provide engineering services in support of the SAW Grant for the City of Lincoln Park.

**NOW, THEREFORE, BE IT RESOLVED,** The Mayor and City Clerk are authorized to execute the Owner and Engineer Agreement required by the State of Michigan for the SAW Grant; and

**BE IT FURTHER RESOLVED,** Hennessey Engineers, prior to undertaking any engineering services related to the SAW Grant will submit to the City estimates for their services related to SAW Grant activity and obtain necessary approval through the financial processes of the City.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**Hennessey Engineers, Inc.  
Professional Engineering Services  
SAW Grant Sanitary Sewer Asset Management Planning  
Lincoln Park, Michigan**

December 5, 2016
------------------

Prepared for:  
City of Lincoln Park  
1355 Southfield Road  
Lincoln Park, MI 48146

Prepared by:  
Hennessey Engineers, Inc  
13500 Reeck Road  
Southgate, Michigan 48195

### ***1.0 Statement of Understanding***

Hennessey Engineers is pleased to submit this proposal to prepare a SAW Grant Sanitary Sewer Asset Management Plan for the Michigan Department of Environmental Quality's (MDEQ's) SAW Grant Program.

The City of Lincoln Park (City) was separated by the construction of new storm sewer system during the 1980s. Despite these improvements, residents have continued to experience basement backups during large rain events. The City is currently conducting an S2 grant study program analyzing areas of prone basement backups and to identify and recommend solutions to relieve frequent basement backups. The SAW grant allows for the City to continue investigating other areas of the City's sewer system and prepare an asset management plan to assist the City in implementing future improvement projects.

### ***2.0 Scope of Services***

The scope of work for the SAW Grant study would include the following items:

- Convert the entire City's sewer mapping to electronic form in AutoCAD and GIS
- Install flow meters in the areas not previously metered as part of the S2 grant program to quantify extraneous flows from remaining sewer districts.
- Obtain the rim and invert elevations at all manholes throughout the City.
- Create and calibrate a hydraulic model of the areas to be flow monitored.
- Run the model using the MDEQ's design storm and identify potential capacity issues within the system
- Review the flow monitoring data and confirm the limits of the study area.
- Using a three man crew, perform smoke testing in those areas where heavy infiltration and inflow has been quantified based upon flow monitoring.
- Potential sewer cleaning and televising of sewers within known problem areas.
- Perform detailed manhole inspections
- Complete a detailed analysis of all lift stations and the retention basin and prepare a report of findings and recommendations for rehabilitation
- Review alternatives and prepare cost estimates for addressing capacity issues within the system and inflow sources found while smoke testing.
- Review the alternatives with the City and identify the most cost effective solution.
- Prepare an asset management plan for MDEQ approval
- Conduct a public hearing in accordance with MDEQ guidelines

### ***3.0 Schedule***

To meet the MDEQ guidelines, an asset management plan will need to be submitted within three years of receiving the grant. If the City receives the grant in time to perform flow monitoring this spring, we anticipate submittal of the asset management plan in 2019.

## **Attachment A**



# **SAW Grant – Sanitary Sewer Asset Management Planning**

## **Professional Engineering Services**

**Lincoln Park, Michigan**

### **Compensation Schedule**

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<b>2.0 Scope of Services</b>	<b>\$2,444,444.00</b>
------------------------------	-----------------------

<b>Total</b>	<b>\$2,444,444.00</b>
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**\*The work associated with the cost estimated listed above will be a not to exceed total cost of \$2,444,444.00, unless the City of Lincoln Park authorizes additional services. No Asset Management Plan work will begin until the authorization is received by the City of Lincoln Park.**

*The fee shall be for surveying and engineering services as contained in section 2.0 of this proposal. Any additional work, beyond that covered under this proposal, or provided by a subcontractor, or on a time-and-material basis, shall be provided in accordance with our fee schedule with the City of Lincoln Park. Hennessey provides realistic cost estimates with no hidden costs. Hennessey will not proceeding with additional work without authorization from the City Council.*

## AGREEMENT FOR ENGINEERING SERVICES

1. Engineer shall perform the Services described in the Proposal, Scope of Service.

2. Owner shall pay Engineer in accordance with Compensation Schedule.

3. Owner shall be responsible for all matters described in the Proposal.

4. Engineer shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by a professional engineer under similar circumstances. No other warranty, expressed or implied, is included in this Agreement or in any drawing, specification, report, or opinion produced pursuant to this Agreement.

5. Engineer shall not be liable to Owner for any special, indirect, or consequential damages resulting in any way from the performance of the Services. Engineer's total liability under this contract shall not exceed Engineer's compensation.

6. Engineer and Owner waive all rights against each other and their respective directors, officers, partners, commissioners, officials, agents, subcontractors, consultants and employees for damages covered by any type of property insurance during and after the completion of the Services. If the Services result in a construction phase of the Project, a similar provision to the foregoing shall be incorporated into all construction phase contracts entered into by Owner, and shall protect Owner and Engineer to the same extent. Project contractors shall be required to include Owner and Engineer as additional insureds on their General Liability insurance policies, and

shall be required to indemnify Owner and Engineer to the same extent.

7. Engineer's opinions of probable cost and forecast schedules shall be made on the basis of his experience and qualifications as a professional engineer. Engineer does not guarantee that proposals, bids, or actual Project costs will not vary from Engineer's cost estimates or that actual schedules will not vary from Engineer's projected schedules.

8. Owner shall have the right to terminate this Agreement for Owner's convenience upon written notice to Engineer, and Engineer shall terminate performance of Services on a schedule acceptable to Owner. In the event of termination for Owner's convenience, Owner shall pay Engineer for all Services performed and termination expenses. The provisions shall remain effective following any termination of this Agreement.

9. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Owner and Engineer.

10. Except as otherwise provided herein, engineering documents, drawings, and specifications prepared by Engineer as part of the Services shall become the property of Owner, provided, however, that Engineer shall have the unrestricted right to their use. Engineer shall retain its rights in its standard drawing details, specifications, databases, computer software, and other proprietary property. Rights to intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of Engineer.

**IN WITNESS WHEREOF, Owner and Engineer have executed this Agreement, the effective date of which shall be December 5, 2016.**

**Project Name: SAW Grant – Sanitary Sewer Asset Management Planning**

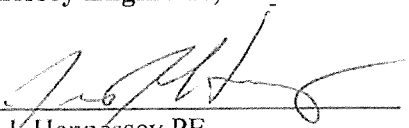
Location Lincoln Park, Michigan  
City of Lincoln Park  
Owner

By: \_\_\_\_\_  
Thomas Karnes  
Title: Mayor

By: \_\_\_\_\_  
Donna Breeding  
Title: City Clerk

Date: December 5, 2016

**Hennessey Engineers, Inc**

By:   
John J. Hennessey PE  
Title: Vice President

Date: December 5, 2016

**SAW Grant Preliminary Engineering Budget**  
**City of Lincoln Park**

<b>Prepare SAW Grant Application</b>			\$ 5,000.00
	<b>Proposed Hours</b>	<b>Rate</b>	<b>Total \$\$</b>
<b>SAW Grant Preliminary Planning Budget</b>			
<b>Cleaning and Televising Program - Sanitary</b>			
Prepare Maps for TV Program	80	90	\$ 7,200.00
Prepare Specifications for TV Program	24	90	\$ 2,160.00
Review of Contract Documents by Project Manager	16	105	\$ 1,680.00
Advertisement for TV Program	2	90	\$ 180.00
Attend Bid Opening for TV Program	3	90	\$ 270.00
Bid Tabulation for TV Program	2	90	\$ 180.00
Contract Preparation for TV Program	12	90	\$ 1,080.00
Pre Construction Meeting for TV Program	6	90	\$ 540.00
Construction Administration of TV Program	550	105	\$ 57,750.00
Construction Observation of TV Program	800	75	\$ 60,000.00
Review of DVD Recordings for TV Program	450	90	\$ 40,500.00
Determine Rehabilitation Area/Program	60	90	\$ 5,400.00
Map of Deficient Locations from TV Program	80	90	\$ 7,200.00
Prepare Database of Sewer Conditions	80	90	\$ 7,200.00
Project Manager Review of Documentation	24	105	\$ 2,520.00
<b>Cleaning and Televising Program - Storm</b>			
Prepare Maps for TV Program	80	90	\$ 7,200.00
Prepare Specifications for TV Program	24	90	\$ 2,160.00
Review of Contract Documents by Project Manager	16	105	\$ 1,680.00
Advertisement for TV Program	2	90	\$ 180.00
Attend Bid Opening for TV Program	3	90	\$ 270.00
Bid Tabulation for TV Program	2	90	\$ 180.00
Contract Preparation for TV Program	12	90	\$ 1,080.00
Pre Construction Meeting for TV Program	6	90	\$ 540.00
Construction Administration of TV Program	550	105	\$ 57,750.00
Construction Observation of TV Program	800	75	\$ 60,000.00
Review of DVD Recordings for TV Program	450	90	\$ 40,500.00
Determine Rehabilitation Area/Program	60	90	\$ 5,400.00
Map of Deficient Locations from TV Program	80	90	\$ 7,200.00
Prepare Database of Sewer Conditions	80	90	\$ 7,200.00
Project Manager Review of Documentation	24	105	\$ 2,520.00
<b>Manhole Inspection Program - Sanitary</b>			
Identify and Locate Manholes, Uncover Buried Manholes	60	156	\$ 9,360.00
Complete Manhole Inspections	350	188	\$ 65,800.00
Review of Manhole Inspections	80	90	\$ 7,200.00
Prepare Manhole Data Information Spreadsheets	60	90	\$ 5,400.00
<b>Manhole/Catch Basin Inspection Program - Storm</b>			
Identify and Locate Manholes, Uncover Buried Manholes	60	156	\$ 9,360.00
Complete Manhole Inspections	450	188	\$ 84,600.00
Review of Manhole Inspections	120	90	\$ 10,800.00
Prepare Manhole Data Information Spreadsheets	60	90	\$ 5,400.00
<b>Evaluation of Pumping Stations</b>			
Field Evaluation and Analysis of Pumping Stations			\$ 90,000.00
Develop Report of Investigation			\$ 20,000.00
<b>Evaluation of Retention Basin</b>			
Field Evaluation and Analysis of Retention Basin			\$ 25,000.00
Develop Report of Investigation			\$ 15,000.00
<b>Flow Monitoring Program</b>			
Installation, Monitoring and Downloading of Flow Meters			\$ 200,000.00
Flow Monitoring Results and Reporting			\$ 80,000.00
<b>GIS Development</b>			
GIS Field Location of Manholes and Invert Information - Sanitary Sewer	850	156	\$ 132,600.00
GIS Field Data Conversion and Database Development - Sanitary Sewer	750	75	\$ 56,250.00
GIS Field Location of Manholes and Catch Basins and Invert Information - Storm Sewer	1250	156	\$ 195,000.00
GIS Field Data Conversion and Database Development - Storm Sewer	1000	75	\$ 75,000.00
GIS Software and Training			\$ 110,000.00
Asset Management Plan Development - Sanitary			\$ 40,000.00
Asset Management Plan Development - Storm			\$ 30,000.00
Rate Analysis and Amendments			\$ 20,000.00
<b>Planning Total</b>			<b>\$ 1,679,490.00</b>
Construction Cost of TV Program - Sanitary			\$320,000.00
Construction Cost of TV Program - Storm			\$320,000.00
Analysis of Moran Street/Gohl Street/Riverbank Avenue Storm Outfalls			\$125,000.00
<b>Planning and TV Program Total</b>			<b>\$ 2,444,490.00</b>

**Total Project**      \$ 2,444,444.00  
**90 percent SAW**    \$ 1,000,000.00  
**10 percent city**    \$ 111,111.11  
  
**75 percent SAW**    \$ 1,000,000.00  
**25 percent city**    \$ 333,333.33

Total SAW Grant Preliminary Engineering Budget

<b>Total SAW Amount</b>	<b>\$ 2,000,000.00</b>
<b>Total Match Amount</b>	<b>\$ 444,444.44</b>
<b>Grand Total</b>	<b>\$ 2,444,444.44</b>



*City of Lincoln Park*  
*Department of Public Services*  
*& Engineering*  
500 Southfield Rd.  
Lincoln Park, MI 48146  
(313) 386-9000

February 6, 2017

Honorable Mayor and City Councilors  
City of Lincoln Park  
Lincoln Park, MI

Subject: Bid Award for 2017 SAW Grant Sanitary Sewer Cleaning and Television Investigation Program

**Background:**

Hennessey Engineers, Inc. on behalf of The City of Lincoln Park DPS solicited bids for The 2017 SAW Grant Sanitary Sewer Cleaning and Television Investigation Program. This project involves the cleaning and televising of all sanitary sewers within the southeast quadrant of the City which is shown in the Hennessey Engineers, Inc. recommendation letter attachment. The City of Lincoln Park received nine bids for the project with the low bidder being Pipetek of Taylor, Michigan at a cost not to exceed \$271,850.00 plus a 10% Contingency fee.

**Fiscal Impact:**

The funding for this project will be through the Stormwater, Asset Management and Wastewater (SAW) grant program that was recently approved by City Council and the Receivership Transition Advisory Board (RTAB) with 90 percent of the total cost reimbursed to the City. The lowest bid for this project came in at \$271,850.00 plus a 10% contingency fee to be taken from account 592-527-818000 Contractual Services, Sewer Department.

**Recommendation:**

To proceed and award the bid for the 2017 SAW Grant Sanitary Sewer Cleaning and Television Investigation Program to Pipetek of Taylor, Michigan.

Sincerely,

John Kozuh, Director  
Department of Public Services

**Attachments:**

1. Resolution
2. Hennessey Engineers, Inc. Recommendation Letter

CC: Matt Coppler, City Manager; Lisa Griggs, Finance Director

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 2/6/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor  
Karnes

---

**RESOLVED,** the Mayor and City Council hereby award the bid for the 2017 SAW Grant Sanitary Sewer Cleaning and Televising Project to Pipetek of Taylor, Michigan, for any/all work not exceed \$271,850.00 plus a 10 percent contingency fee of \$27,185.00 equaling \$299,035.00, with the funds to come from Account 592-527-818000 Contractual Services, Sewer Department.

**BE IT RESOLVED,** the Mayor and City Council authorize the Mayor and City Clerk to sign all pertinent contract documents.

**BE IT FURTHER RESOLVED,** that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor  
Karnes



January 19, 2017

Mr. John Kozuh, Director of Public Services  
City of Lincoln Park  
500 Southfield Road  
Lincoln Park, Michigan 48146

**Re: 2017 SAW Grant Sanitary Sewer Cleaning and Television Investigation Program  
Recommendation of Contract Award  
City of Lincoln Park  
Hennessey Project No. 71108**

Dear Mr. Kozuh:

As you are aware, the City of Lincoln Park opened bids on Wednesday, January 18, 2017 for the above referenced project and received bids from nine (9) of the fourteen (14) contractors that picked up contract documents. Attached is a copy of the bid tabulation.

Our office has reviewed the nine (9) bids received and Pipetek of Taylor, Michigan is the lowest bidder with a bid of \$271,850.00 to complete the work under this Contract. The preliminary engineer's estimate for this project was \$400,500.00. In summary, bids received were as follows:

• Pipetek	\$ 271,850.00
• Corby Energy Services	\$ 351,950.00
• Insight Pipe	\$ 358,035.00
• Advanced Underground Inspection	\$ 398,350.00
• United Resources	\$ 433,480.00
• Advanced Rehabilitation Technologies	\$ 455,475.00
• DVM Utilities	\$ 491,000.00
• Lake County Sewer Company	\$ 560,690.00
• Taplin Group (Formerly Terra Contracting)	\$1,269,526.47

This project involves the cleaning and television investigation of all sanitary sewers within the southeast quadrant of the City shown on the attached map. Funding for this project will be through the Stormwater, Asset Management and Wastewater (SAW) grant program recently approved by Council and the Receivership Transition Advisory Board (RTAB) with 90 percent of the total cost reimbursed to the City.

Pipetek is a sewer maintenance company specializing in the cleaning and televising of sewers and performing manhole and sanitary service lead inspections primarily based in Ontario, Canada. In 2016, the company expanded into the United States opening a shop in Taylor, Michigan and is currently working with other nearby municipalities completing sewer cleaning and television investigations and assisting with the detailed cleaning of sewers to prepare for cured-in-place pipe lining installations. Based upon information received from Pipetek and the review of references, Pipetek is qualified to complete the sewer cleaning and televising for the City of Lincoln Park.



**Mr. John Kozuh  
2017 SAW Grant Sanitary Sewer Cleaning and  
Television Investigation Program  
Recommendation of Contract Award**

**January 18, 2017  
Page 2**

Therefore, based on the outcome of the bids and references received, it is our recommendation to award Pipetek of Taylor, Michigan the 2017 SAW Grant Sanitary Sewer Cleaning and Television Investigation Program with a ten (10) percent contingency in the total amount of \$299,035.00.

If you have any questions, please contact me at any time.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in black ink, appearing to read 'R. Ryan Kern', is written over a horizontal line.

R. Ryan Kern, P.E.  
Project Manager

cc: Matt Coppler, City Manager, City of Lincoln Park  
Lisa Griggs, Finance Director, City of Lincoln Park  
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.  
James D. Hollandsworth, P.E., P.S., Engineering Manager, Hennessey Engineers, Inc.

File B.4



2017 SAW GRANT SANITARY SEWER CLEANING AND TELEVISION INVESTIGATION PROGRAM  
CITY OF LINCOLN PARK  
January 18, 2017

Line Number	Description	Estimated Amount	Unit	Unit Price in Figures	Line Total	Unit Price in Figures	Line Total	Unit Price in Figures	Line Total
1	Sewer Cleaning, 8" - 12" Sewers	45,000.00	LFT	\$1.00	\$45,000.00	\$0.10	\$4,500.00	\$1.00	\$45,000.00
2	Sewer Cleaning, 15" - 21" Sewers	11,500.00	LFT	\$1.05	\$12,075.00	\$0.10	\$1,150.00	\$1.10	\$12,650.00
3	Sewer Cleaning, 24" - 30" Sewers	4,500.00	LFT	\$1.10	\$4,950.00	\$0.10	\$450.00	\$1.15	\$5,175.00
4	Sewer Cleaning, 36" - 42" Sewers	10,000.00	LFT	\$1.15	\$11,500.00	\$0.25	\$2,500.00	\$1.56	\$15,600.00
5	Sewer Cleaning, 48" - 54" Sewers	7,000.00	LFT	\$1.20	\$8,400.00	\$0.25	\$1,750.00	\$2.42	\$16,940.00
6	Heavy Cleaning, 8" - 12" Sewers	15,000.00	LFT	\$1.25	\$18,750.00	\$1.00	\$15,000.00	\$1.40	\$21,000.00
7	Heavy Cleaning, 15" - 21" Sewers	4,000.00	LFT	\$1.50	\$6,000.00	\$1.00	\$4,000.00	\$1.77	\$7,080.00
8	Heavy Cleaning, 24" - 30" Sewers	4,500.00	LFT	\$2.00	\$9,000.00	\$1.50	\$6,750.00	\$1.95	\$8,775.00
9	Heavy Cleaning, 36" - 42" Sewers	10,000.00	LFT	\$2.25	\$22,500.00	\$2.00	\$20,000.00	\$2.15	\$21,500.00
10	Heavy Cleaning, 48" - 54" Sewers	7,000.00	LFT	\$2.50	\$17,500.00	\$2.00	\$14,000.00	\$3.21	\$22,470.00
11	Television Investigation & Report, 8" - 12" Sewers	45,000.00	LFT	\$1.00	\$45,000.00	\$2.65	\$119,250.00	\$0.98	\$44,100.00
12	Television Investigation & Report, 15" - 21" Sewers	11,500.00	LFT	\$1.05	\$12,075.00	\$2.65	\$30,475.00	\$1.05	\$12,075.00
13	Television Investigation & Report, 24" - 30" Sewers	4,500.00	LFT	\$1.10	\$4,950.00	\$2.65	\$11,925.00	\$1.07	\$4,815.00
14	Television Investigation & Report, 36" - 42" Sewers	10,000.00	LFT	\$1.15	\$11,500.00	\$3.50	\$35,000.00	\$1.15	\$11,500.00
15	Television Investigation & Report, 48" - 54" Sewers	7,000.00	LFT	\$1.20	\$8,400.00	\$5.75	\$40,250.00	\$1.41	\$9,870.00
16	Cutting Service Lead Protrusion	50.00	EACH	\$50.00	\$2,500.00	\$75.00	\$3,750.00	\$260.75	\$13,037.50
17	Mineral Deposit Removal	150.00	EACH	\$50.00	\$7,500.00	\$60.00	\$9,000.00	\$52.15	\$7,822.50
18	Digital Copy of Video Tapes & Inspection Reports	1.00	LSUM	\$250.00	\$250.00	\$1,000.00	\$1,000.00	\$625.00	\$625.00
19	Construction Observation	\$ 600.00	DAY	\$40.00	\$24,000.00	52	\$31,200.00	130	\$78,000.00
					<b>\$271,850.00</b>		<b>\$351,950.00</b>		<b>\$358,035.00</b>



**2017 SAW GRANT SANITARY SEWER CLEANING AND TELEVISION INVESTIGATION PROGRAM**  
**CITY OF LINCOLN PARK**  
**January 18, 2017**

Line Number	Description	Estimated Amount	Unit	Advanced Underground Inspection		United Resource		Advanced Rehabilitation Technologies	
				Unit Price in Figures	Line Total	Unit Price in Figures	Line Total	Unit Price in Figures	Line Total
1	Sewer Cleaning, 8" - 12" Sewers	45,000.00	LFT	\$2.75	\$123,750.00	\$1.35	\$60,750.00	\$1.00	\$45,000.00
2	Sewer Cleaning, 15" - 21" Sewers	11,500.00	LFT	\$3.00	\$34,500.00	\$1.65	\$18,975.00	\$1.20	\$13,800.00
3	Sewer Cleaning, 24" - 30" Sewers	4,500.00	LFT	\$3.50	\$15,750.00	\$2.78	\$12,510.00	\$1.35	\$6,075.00
4	Sewer Cleaning, 36" - 42" Sewers	10,000.00	LFT	\$3.75	\$37,500.00	\$4.90	\$49,000.00	\$1.90	\$19,000.00
5	Sewer Cleaning, 48" - 54" Sewers	7,000.00	LFT	\$4.50	\$31,500.00	\$7.08	\$49,560.00	\$3.00	\$21,000.00
7	Heavy Cleaning, 8" - 12" Sewers	15,000.00	LFT	\$0.50	\$7,500.00	\$0.50	\$7,500.00	\$2.00	\$30,000.00
8	Heavy Cleaning, 15" - 21" Sewers	4,000.00	LFT	\$0.50	\$2,000.00	\$1.51	\$6,040.00	\$2.00	\$8,000.00
9	Heavy Cleaning, 24" - 30" Sewers	4,500.00	LFT	\$1.00	\$4,500.00	\$1.65	\$7,425.00	\$2.00	\$9,000.00
10	Heavy Cleaning, 36" - 42" Sewers	10,000.00	LFT	\$1.00	\$10,000.00	\$1.85	\$18,500.00	\$5.00	\$50,000.00
11	Heavy Cleaning, 48" - 54" Sewers	7,000.00	LFT	\$1.50	\$10,500.00	\$2.00	\$14,000.00	\$5.00	\$35,000.00
13	Television Investigation & Report, 8" - 12" Sewers	45,000.00	LFT	\$0.95	\$42,750.00	\$1.59	\$71,550.00	\$1.20	\$54,000.00
14	Television Investigation & Report, 15" - 21" Sewers	11,500.00	LFT	\$0.95	\$10,925.00	\$1.59	\$18,285.00	\$1.20	\$13,800.00
15	Television Investigation & Report, 24" - 30" Sewers	4,500.00	LFT	\$0.95	\$4,275.00	\$1.59	\$7,155.00	\$1.20	\$5,400.00
16	Television Investigation & Report, 36" - 42" Sewers	10,000.00	LFT	\$0.95	\$9,500.00	\$1.59	\$15,900.00	\$1.20	\$12,000.00
17	Television Investigation & Report, 48" - 54" Sewers	7,000.00	LFT	\$0.95	\$6,650.00	\$1.59	\$11,130.00	\$1.20	\$8,400.00
18	Cutting Service Lead Protrusion	50.00	EACH	\$55.00	\$2,750.00	\$10.00	\$500.00	\$200.00	\$10,000.00
19	Mineral Deposit Removal	150.00	EACH	\$50.00	\$7,500.00	\$10.00	\$1,500.00	\$400.00	\$60,000.00
20	Digital Copy of Video Tapes & Inspection Reports	1.00	LSUM	\$500.00	\$500.00	\$20,000.00	\$20,000.00	\$1,000.00	\$1,000.00
21	Construction Observation	\$ 600.00	DAY	60	\$36,000.00	72	\$43,200.00	90	\$54,000.00
					<b>\$398,350.00</b>		<b>\$433,480.00</b>		<b>\$455,475.00</b>

**2017 SAW GRANT SANITARY SEWER CLEANING AND TELEVISION INVESTIGATION PROGRAM**  
**CITY OF LINCOLN PARK**  
**January 18, 2017**

DVM Utilities 6045 Sims Drive, Suite 2 Sterling Heights, Michigan 48313			Lake County Sewer Company 32900 Lakeland Boulevard Eastlake, Ohio 44095			Taplin Group 5140 West Michigan Avenue Kalamazoo, Michigan 49006					
Line Number	Description	Estimated Amount	Unit	Unit Price in Figures		Line Total		Unit Price in Figures		Line Total	
1	Sewer Cleaning, 8" - 12" Sewers	45,000.00	LFT	\$1.25	\$56,250.00	\$2.15	\$96,750.00	\$3.42	\$153,900.00		
2	Sewer Cleaning, 15" - 21" Sewers	11,500.00	LFT	\$1.25	\$14,375.00	\$2.43	\$27,945.00	\$4.57	\$52,555.00		
3	Sewer Cleaning, 24" - 30" Sewers	4,500.00	LFT	\$1.25	\$5,625.00	\$2.87	\$12,915.00	\$5.96	\$26,820.00		
4	Sewer Cleaning, 36" - 42" Sewers	10,000.00	LFT	\$2.25	\$22,500.00	\$2.90	\$29,000.00	\$8.09	\$80,900.00		
5	Sewer Cleaning, 48" - 54" Sewers	7,000.00	LFT	\$3.25	\$22,750.00	\$3.23	\$22,610.00	\$13.14	\$91,980.00		
7	Heavy Cleaning, 8" - 12" Sewers	15,000.00	LFT	\$1.50	\$22,500.00	\$1.00	\$15,000.00	\$4.50	\$67,500.00		
8	Heavy Cleaning, 15" - 21" Sewers	4,000.00	LFT	\$1.50	\$6,000.00	\$1.50	\$6,000.00	\$6.71	\$26,840.00		
9	Heavy Cleaning, 24" - 30" Sewers	4,500.00	LFT	\$2.00	\$9,000.00	\$3.50	\$15,750.00	\$11.04	\$49,680.00		
10	Heavy Cleaning, 36" - 42" Sewers	10,000.00	LFT	\$2.50	\$25,000.00	\$5.00	\$50,000.00	\$23.08	\$230,800.00		
11	Heavy Cleaning, 48" - 54" Sewers	7,000.00	LFT	\$3.00	\$21,000.00	\$6.50	\$45,500.00	\$30.73	\$215,110.00		
13	Television Investigation & Report, 8" - 12" Sewers	45,000.00	LFT	\$2.00	\$90,000.00	\$2.15	\$96,750.00	\$0.63	\$28,350.00		
14	Television Investigation & Report, 15" - 21" Sewers	11,500.00	LFT	\$3.00	\$34,500.00	\$2.43	\$27,945.00	\$0.75	\$8,625.00		
15	Television Investigation & Report, 24" - 30" Sewers	4,500.00	LFT	\$4.00	\$18,000.00	\$2.87	\$12,915.00	\$1.50	\$6,750.00		
16	Television Investigation & Report, 36" - 42" Sewers	10,000.00	LFT	\$4.00	\$40,000.00	\$2.90	\$29,000.00	\$3.75	\$37,500.00		
17	Television Investigation & Report, 48" - 54" Sewers	7,000.00	LFT	\$4.00	\$28,000.00	\$3.23	\$22,610.00	\$5.01	\$35,070.00		
18	Cutting Service Lead Protrusion	50.00	EACH	\$150.00	\$7,500.00	\$100.00	\$5,000.00	\$303.06	\$15,153.00		
19	Mineral Deposit Removal	150.00	EACH	\$100.00	\$15,000.00	\$50.00	\$7,500.00	\$303.06	\$45,459.00		
20	Digital Copy of Video Tapes & Inspection Reports	1.00	LSUM	\$5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	5334.47	\$5,334.47		
21	Construction Observation	\$ 600.00	DAY	80	\$48,000.00	60	\$36,000.00	152	\$91,200.00		
					\$491,000.00		\$560,690.00		\$1,269,526.47		

# Lincoln Park - Sanitary Sewer Map



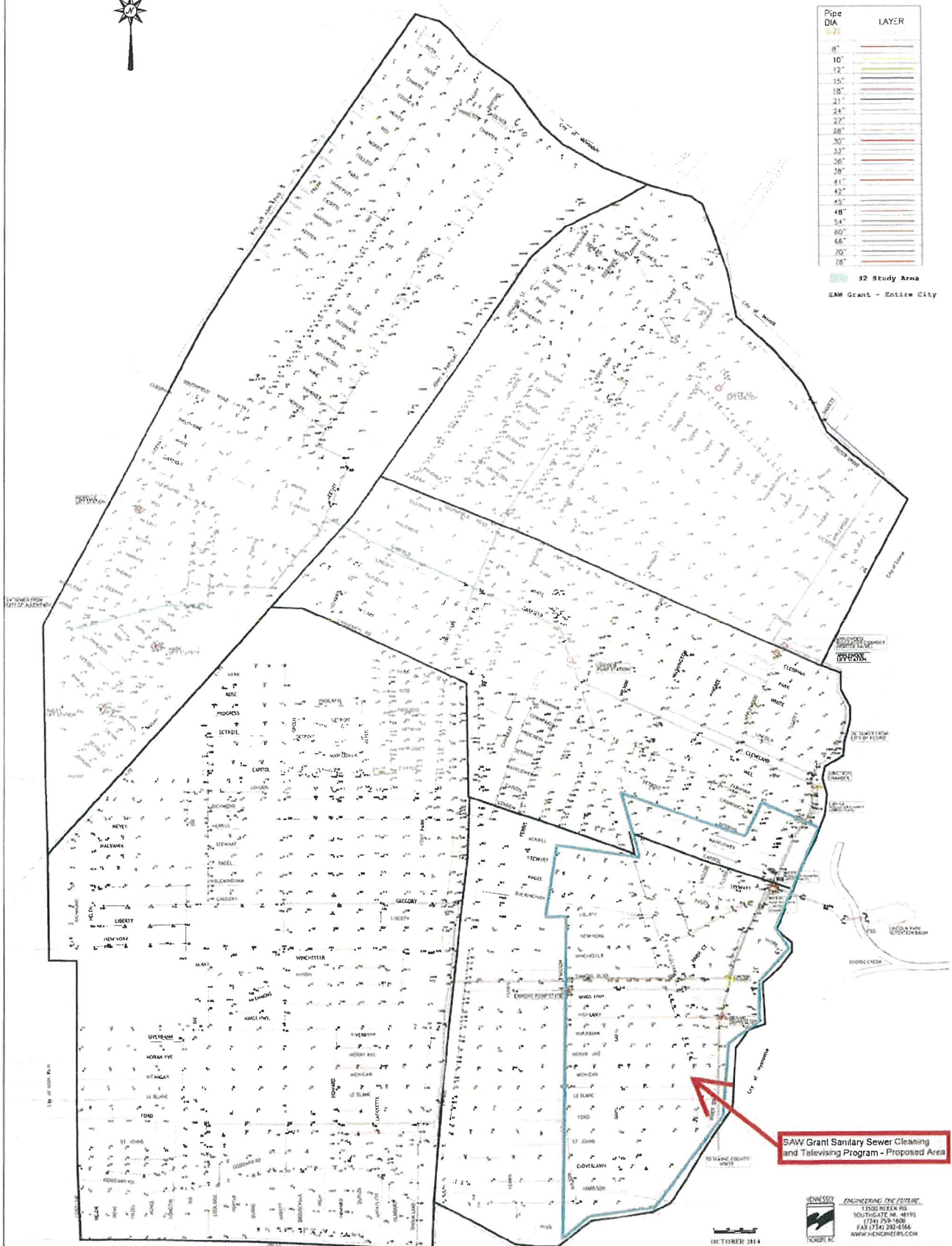
## LEGEND

- JUNCTION CHAMBER
- LIFT STATION
- PUMP STATION
- REGULATOR CHAMBER
- SEWER DISTRICT
- INTERCEPTOR SEWER

Pipe DIA.	LAYER
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S2 Study Area

SAW Grant - Entire City





*City of Lincoln Park*  
*Department of Public Services*  
*& Engineering*  
500 Southfield Rd.  
Lincoln Park, MI 48146  
(313) 386-9000

February 6, 2017

Honorable Mayor and City Councilors  
City of Lincoln Park  
Lincoln Park, MI

Subject: Award Oversight and Construction Services to Hennessey Engineers, Inc.

**Background:**

Hennessey Engineers, Inc. on behalf of The City of Lincoln Park put out to bid and is in receipt of the bids for the 2017 SAW Grant Sanitary Sewer Cleaning and Television Investigation Program. The low bid for this project is from Pipetek of Taylor, Michigan and has been put to the Mayor and City Council to award the bid for the 2017 SAW Grant Sanitary Sewer Cleaning and Television Investigation Program. To assist the City in completing this project, Hennessey Engineers, Inc. has put together a proposal for oversight, construction services and review of televising videos for the Sanitary Sewer Cleaning and Television Investigation Program.

**Fiscal Impact:**

The Sanitary Sewer Cleaning and Television Investigation Program is valued at \$271,850.00 which will come out of account number 592-527-818000 Contractual Services, Sewer Dept. Hennessey Engineering Inc., has provided to the City cost rates that mimic their present City Engineering Standard fee, as outlined by City Council Resolution 2013-225 dated June 17, 2013. Total oversight and Construction fees cost not to exceed \$43,900.00 out of account number 592-527-821000 Engineering, Sewer Dept.

**Recommendation:**

To award the 2017 SAW Grant Sanitary Sewer Cleaning and Televising Investigation Program Construction Services to Hennessey Engineering Inc.

Sincerely,

John Kozuh, Director  
Department of Public Services

**Attachments:**

1. Resolution
2. Hennessey Engineers, Inc. Proposal

CC: Matt Coppler, City Manager; Lisa Griggs, Finance Director

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 2/6/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor  
Karnes

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**RESOLVED,** the Mayor and City Council hereby award the 2017 SAW Grant Sanitary Sewer Cleaning and Television Investigation Program oversight and construction services to Hennessey Engineering Inc., as submitted, for any/all work not to exceed \$43,900.00, funds to be taken from Account 592-527-821000 Engineering, Sewer Department.

**BE IT RESOLVED,** the Mayor and City Council authorize the Mayor and City Clerk to sign all pertinent contract documents.

**BE IT FURTHER RESOLVED,** that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor  
Karnes



January 26, 2017

Mr. John Kozuh, Director of Public Services  
City of Lincoln Park  
500 Southfield Road  
Lincoln Park, Michigan 48146

**Re: 2017 SAW Grant Sanitary Sewer Cleaning and Television Investigation Program  
Proposal for Construction Services  
City of Lincoln Park  
Hennessey Project No. 71108**

Dear Mr. Kozuh:

As you are aware, the City of Lincoln Park opened bids on Wednesday, January 18, 2017 for the above referenced project with the low bid received from Pipetek of Taylor, Michigan in the amount of \$271,850.00 to complete the sewer cleaning and television investigation of sanitary sewers within the southeast quadrant of the City.

To assist the City in completing this project, the following is a summary of the construction fees proposed and to be presented to the City Council and the RTAB for approval. The costs provided are based upon the established rates with our general engineering services contract with the City of Lincoln Park.

• Construction Inspection	\$ 30,000.00
• Construction Administration	\$ 5,400.00
• Review of Televising Videos	<u>\$ 8,500.00</u>
<b>TOTAL</b>	<b>\$ 43,900.00</b>

Our assistance would involve full time construction observation of the work, notifying residents of work and responding to citizen concerns, administration of the contract and review of all televising videos for clarity and completeness and develop a summary of results. Therefore, we recommend the City of Lincoln Park proceed with the construction of the above mentioned project and approve the construction inspection, construction administration and review of televising videos fees associated with this project at a cost of \$43,900.00.





**Mr. John Kozuh  
2017 SAW Grant Sanitary Sewer Cleaning and  
Television Investigation Program  
Proposal for Construction Services**

**January 26, 2017  
Page 2**

If you have any questions or comments, please feel free to call me at any time.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in blue ink, appearing to read 'R. Ryan Kern', is written over a faint, larger version of the signature.

R. Ryan Kern, P.E.  
Project Manager

cc: Matt Coppler, City Manager, City of Lincoln Park  
Lisa Griggs, Finance Director, City of Lincoln Park  
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.  
James D. Hollandsworth, P.E., P.S., Engineering Manager, Hennessey Engineers, Inc.

File B.4